

# Annual Rolling Work Plan (2009 - 2010) UN Support for Strengthening the Institutional Capacity of Parliament of Bhutan

UNDAF

**UNDAF Outcome**

4. By 2012, institutional capacity and people's participation strengthened to ensure good governance

**Expected CT Outcome:**

1 Transparency, efficiency, effectiveness, participation and accountability strengthened at all levels.

**Expected CT Output(s):**

3 Capacity of key institutions to support parliamentary democracy strengthened

1.1.1.2.1.3.3.1.

**Implementing partner (s):**

National Assembly Secretariat and National Council Secretariat, Parliament of Bhutan

NARRATIVE

1. The AWP aims to: a) improve, streamline and strengthen the legislative procedures and processes of the Parliament of Bhutan; strengthen the institutional capacity of the Secretariats of respective houses for research, policy analysis, legal and support services; increase the capacity of the Members of Parliament for quality and informed debate and legislation; and enhance the public awareness on inclusive, transparent and accountable democratic governance covering gender, rights and duties through civic education and CSO participation in the legislative processes of the Parliament with establishment of relevant institutional mechanisms and platforms for the purpose.
2. In collaboration with the two Secretariats of Parliament and UNDP, the Gross National Happiness Commission coordinates the overall AWP implementation and progress review through quarterly, mid-year and annual review meetings. The IPs are responsible for ensuring the achievement of AWP results through day-to-day management, implementation, monitoring of the activities, proper use of funds and submission of quarterly financial and progress reports. The UNDP is responsible for monitoring, timely release of funds, and technical support to implementation.
3. The partners adopt HACT procedures for fund request, release and reporting. Quarterly Direct Cash Transfer modality is applied and Reimbursements or Direct Payment when necessary with prior

Programme Period: 2009-2010

Programme Title: Support for Strengthening the Institutional Capacity of Parliament of Bhutan

Work Plan Title: UN Support for Strengthening the Institutional Capacity of Parliament of Bhutan

Budget Code: ( ) Duration: 19 Months (June 2009—December 2010)

Estimated 19 months budget: US\$ Allocated resources:

▶ UNDP US\$ 2,00,000 USD (OR/NA&NC/DGTF)

Total US\$ 2,00,000 USD

**Agreed by Implementing Partner:**

Mr. Nima Tshering  
Secretary General  
National Assembly

Date:

**Agreed by Implementing Partner:**

Mr. Tshewang Norbu  
Secretary General  
National Council

Date:

**Agreed by the Royal Government of Bhutan:**

Mr. Karma Tshiteem  
Secretary  
GNH Commission

Date:

**Agreed by UN Agencies:**

Mr. Bakhodir Burkanov  
Resident Representative a.i.  
UNDP

Date:

01/06/2009

01/06/2009

EXPECTED CP OUTPUTS and Indicators including 21 months' targets	PLANNED ACTIVITIES including M&E to be undertaken during the year towards stated CP outputs	Time Frame												RESPONSIBLE PARTY	Source of Funds	Budget Description	Amount (US\$)		
		2009		2010															
		Q 2	Q 3	Q 4	Q 1	Q 2	Q 3	Q 4	Q 1	Q 2	Q 3	Q 4							
<p>4.3.1. Enhanced capacity of three branches of government as well as media in supporting effective coordination and advocacy for parliamentary government.</p> <p><b>Baseline:</b></p> <ul style="list-style-type: none"> <li>-No standard and efficient systems and procedures in place with proper documentation</li> <li>- Rudimentary knowledge and experience on the functioning of parliamentary democracy among the MPs.</li> <li>- Except the Weekly press briefings, no platforms and procedures exist for participation and information dissemination to the public and youth on civics and democracy.</li> <li>- Limited technical capacity of the Secretariat staff to support the Parliament in its functions</li> </ul> <p><b>Indicators:</b></p> <ul style="list-style-type: none"> <li>- IDOS carried out covering Strategic Master Plan and Action Plan, Rules and Procedures and Roles and Responsibilities of Parliamentarians; and Code of Conduct of both the Houses of Parliament.</li> <li>- Number of Secretariat staff trained in research, policy analysis, advisory and support services to the Parliament and MPs.</li> <li>- Institutionalization of Orientation Programme; Network with other Parliaments in the region, increased knowledge and awareness of MPs on the functioning of Parliamentary Democracy.</li> <li>- Communication mechanism between the Parliament and Public; Simplified materials on civic education; Information dissemination and awareness programmes.</li> </ul> <p><b>Targets:</b></p> <ul style="list-style-type: none"> <li>- Parliamentary systems and procedures streamlined - 100%</li> </ul>	1	Institutional Development and Organisational Strengthening Plan of the Parliament reviewed:																	
	1.1	Technical assistance in carrying of IDOS exercise of both NA and NC	X													DGTF	71300 Local Consultant	20000	
	1.2	Consultations and workshops on the draft IDOS report	X	X												DGTF	71600 Travel	10000	
	1.3	Adoption and printing of the document	X	X												DGTF	72500 Supplies	6000	
	2	Secretariats capacity strengthened in their research, legal and advisory role to Parliament														DGTF	74500 Miscellaneous Expenses	2000	
	2.1	Support capacity building of the secretariat in research, legal and advisory roles	X	X												DGTF	71600 Travel (ex-country)	20000	
	2.2	Support capacity of the secretariats in parliamentary functions, procedures and regulations.	X	X												DGTF	71600 Travel (ex-country)	10000	
	3	Terms of Reference for the Committees of the Parliament developed and their functions streamlined.														DGTF	71600 Travel	2500	
	3.1	Support to draft the TOR for the Committees.														DGTF	71600 Travel	7500	
	3.2	Support capacity building of Parliamentary Committees; staff members to streamline and harmonize functions of different committees for effective execution of their specific functions.														DGTF	71600 Travel (ex-country)		
	4	Effective legislative debate and resolution capacity of Parliamentarians																	
	4.1	Implement the basic/specific capacity building for relevant Members of Parliament as decided by the Speaker and Chairperson	X													DGTF	71600 Travel (ex-country)	10000	
	5	Activity Result: Orientation program for MPs developed and institutionalized																	
5.1	Support implementation and use of the orientation program for MPs														DGTF	74200 Audio visual & printing	2000		
6	Exposure to best democratic parliamentary practices																		
6.1	Identify relevant regional Parliaments and undertake exposure visits to observe, understand and learn legislative processes	X													DGTF	71600 Travel (ex-country)	34000		

